



Richmond VERMONT

TOWN OF RICHMOND VERMONT

Application Form for Town Commissions, Boards and Committees

Please submit your application to: Volunteer Search, P.O. Box 285, Richmond, VT 05477, by email to dwardwell@richmondvt.gov or by placing it in the drop box outside the Town Office by April 12, 2023. Water & Sewer Commission applications are due June 1, 2023. Development Review Board (DRB) applications are due by May 10, 2023.

Please supply the following information:

1) Review the scheduled meeting day/time of the Commission, Board, or Committee along with the length of the term of the position. Will you be able to regularly make the meetings? Y / N
Will you be able to serve for the term of the position? Y / N

2) Please introduce yourself to the Selectboard by providing a short cover letter detailing your background, training, and experience with the board/commission/committee you are applying for and/or resume.

Name of Applicant: Matthew Parisi Date: 11/14/2023

Phone Number: 8029220460 Email Address: matthew.james.parsi@gmail.com

Name of Commission/ Board/ Committee and term:
Housing Committee

How many years have you served on this Committee? N/A Years

If you serve on another Commission/Board/ Committee, please indicate which one(s):

N/A

Richmond Resident: Y / N (circle one)

For hard copies or accessibility accommodations please contact:
Duncan Wardwell at 802-336-2092 or dwardwell@richmondvt.gov

Matthew J. Parisi

110 East Main Street

Mobile: 802-922-0460 / Email: matthew.james.parisi@gmail.com

EDUCATION

University of Vermont, College of Arts and Sciences, Burlington, VT (Graduated May 2013)

Major in History

Minor in Community and International Development

GPA: 3.6

Dean's List: 7 semesters

WORK EXPERIENCE

802 Development and Consulting, LLC

2018-Present

- Residential Construction, Development, and Rental Housing
- 29 +units of housing owned, and 34 units of housing managed
- 6+new homes built from scratch since 2018 (many ADU style, less than 1000 square feet)
- Fix and Flips
- 3-5 full time employees
- Mostly build / renovate to rent and / or sell.
- Homes owned / renovated in Burlington, Winooski, Williston, Saint Albans, Swanton, Jericho, Milton.
- Extensive experience dealing with the planning and zoning departments in all of these towns as well as state wide permitting / engineering.

UVM School of Business Administration, Burlington, VT

2011-2018

- Managed Student Techs training and schedules
- Maintain Student Lab machines, printers, faculty, and staff machines. (around 100 total machines)
- Maintain / Deploy new Windows and OSX Images to Students, Faculty and Staff machine
- Hardware Assessment and Diagnostics
- Administrate user rights / privileges on UVM owned machines via Active Directory and Group Policy
- Troubleshoot Software errors and problems.
- Maintained UVM's first Virtualized Desktop Lab using VMware View.

UVM's Enterprise Technology Services / Computer Depot Clinic, Burlington, VT

2011-2012

- Help Line assisting students and staff with computer related problems
- Computer Repairs
- Hardware Support and Resolution of General Technological Problems

PC802, Burlington, VT

2009-Present

- Personal computer support for clients
- Computer Rebuilds and Repairs
- Network Support

Tonys Train Exchange, Essex Junction, VT

2004-2011

- Implemented automated shipping solution from company database using USPS and UPS

- Maintained and supported Servers
- Maintained and supported Ten Workstations
- Computer Rebuilds and Repairs
- Customer Support
- Purchasing

TECHNOLOGICAL SKILLS

- Network Support
 - Network registration
 - UVM wired and wireless connection
 - VPN
 - VMWare VDI
- Software Support
 - Server Clients
 - MS Server 2003 / 2008R2 Active Directory and Group Policy
 - Desktop Clients
 - Virus's / Malware Removal
 - Operating System Support (OSX, Windows, Linux, Virtual Machines)
 - Light Touch Imaging / Windows Deployment Services
 - Net Booting Macs
 - Disk Encryption
- Hardware Support
 - Laptop and Desktop Diagnosis
 - Full Desktop and Laptop Rebuilds

REFERENCES: Available Upon Request